

Committee Members

Councilman Gene Nocera Co-Chair
Councilwoman Jeanette Blackwell Co-Chair
Councilman Phillip J. Pessina Vice-Chair
John Giuliano
Kristy Byrd
Sheila Daniels
Stephen Zarger
Richard Pelletier
John Phillips
Theodore Raczka
Anita Dempsey-White

Committee Staff

Dr. Vazquez Matos; Acting Superintendent
Marco Gaylord; Director Operations
Kevin Dion; Director Facilities
Elise McDermott; Finance and Budget
Erin Thazhampallath; Secretary

Meeting Minutes

*****Online WEBEX*****

Woodrow Wilson Building Committee

Monday, March 28, 2022

6:00 P.M

Members Present: Councilman Gene Nocera
Councilwoman Jeanette Blackwell
John Giuliano
Sheila Daniels
Richard Pelletier
Theodore Raczka
Stephen Zarger

Members Absent: Councilman Philip J. Pessina
Kristy Byrd
John Phillips
Anita Dempsey-White

Staff Present: Kevin Dion; Director Facilities
Erin Thazhampallath; Secretary

Others Present: Joe Vetro; Project Manager, O&G Industries
Hristo Miljovski, Project Engineer, O&G Industries
Michael C. Scott; Senior Architect, TSKP
Mary-Lynn Radych; TSKP

Members of the Public: Lisa Puorro

1. Councilman Gene Nocera, Co-Chair calls the meeting to order at 6:03pm.

Motion by Councilwoman Jeanette Blackwell and seconded by Sheila Daniels to amend the agenda to add 5.2 H. Tucker Library Interiors Invoice #9161 in the amount of **\$1,347.00**. Motion passed unanimously by committee members present.

Motion by Councilwoman Jeanette Blackwell and seconded by Sheila Daniels to approve the amended agenda. Motion passed unanimously by committee members present.

2. Approval of the Minutes:

2.1: Councilman Gene Nocera calls for a Motion to Approve the Meeting Minutes of February 28, 2022. **Motion** by Stephen Zarger and seconded by Councilwoman Jeanette Blackwell. Motion passed unanimously by committee members present.

3. Public Comments: No Public Comment

4. Construction Updates and Action Items:

4.1 Workflow Status: In Progress

A. O&G Status Update: Joe Vetro; Project Manager presents the monthly summary sheet. Construction funds available have gone down from \$61,448.00 to \$25,164.00.

Councilman Gene Nocera states to the committee that all the Items for Approval have been brought before the subcommittee and properly vetted.

- Items for approval against the CM Contingency:

PCO #290	ASI# 110 - Added Speakers @ Fitness Room 266	For a total of \$1,565.00
PCO #292	ASI-40 - Auditorium LED Lights	For a total of \$33,660.00
PCO #294	Close Off Panels - Steeltech	For a total of \$8,469.00
PCO #296	ASI-96 - Plaque	For a total of \$1,059.00

- Items for approval against the Owners Contingency:

PCO #291	Unused Sitework Allowance	For a total of -\$10,000.00
PCO #293	ASI-56 - Polished Concrete Flooring Change	For a total of -\$51,425.00
PCO #295	Unused Acoustical Allowance	For a total of -\$2,000.00

Councilman Gene Nocera asks if anyone on the committee has any questions. Theodore Raczka asks Joe Vetro if anyone has information about the locks in the Innovation Lab to protect equipment from theft. Vetro states that there are standard industry locks in place as well as

security cameras to track theft. Councilwoman Jeanette Blackwell asks when a theft occurred and states that this is the first the Chairs are hearing about this. Councilman Gene Nocera shares with the committee that curriculum for the innovation lab has not started because the equipment is coming in slowly due to the supply chain. As a result some equipment has been stored there and that area should be secure to ensure the safety of those items. TSKP and O&G ensure that there are many rooms within this space to ensure equipment is properly stored with security cameras in place.

Motion by Theodore Raczka and seconded by Councilwoman Jeanette Blackwell to approve O&G PCO #290, 292,294,296 against the CM contingency. Motion passed unanimously by committee members present.

Motion by Theodore Raczka and seconded by Councilwoman Jeanette Blackwell to approve O&G PCO #291,293,295 against the Owners Contingency for a total of **-\$63,425.00**. Motion passed unanimously by committee members present.

Joe Vetro states that O&G are still working on some punch list items which will also be worked on during April break. The plan is that over April break bigger items will be worked on with the goal of being done at the end of April.

Councilman Gene Nocera states that they met with the BOE during the subcommittee meeting to discuss punch list items and are working hard to prioritize those needs. The full committee will get a progress report on that punch list in April.

Sheila Daniels asks if there was anything on that list which was surprising or unexpected. Councilman Gene Nocera states that they discussed the auditorium, the handicap accessible front door, railings in the front of the school, network connection and pa system. There is a list of things that will be addressed and prioritized with funds available. Sheila Daniels asks about the status of the handicap accessible doors and Councilman Gene Nocera states that there is a plan in place with approvals to be presented next month.

B. TSKP Status Update: Michael Scott; TSKP states that the design team worked with O&G on the punch list and things are progressing. They are eager to see the sitework coming together in April and to bring forth more updates as the punch list items are worked on and discussed.

5. Financial Report:

5.1: Financial Update:

5.2: Invoice Approval: Motions read for approval by Councilwoman Jeanette Blackwell

- A. **Motion** by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve O&G Invoice #32 in the amount of **\$585,970.89**. Motion passed unanimously by committee members present.
- B. **Motion** by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve TSKP Invoice #46 in the amount of **\$1,452.18**. Motion passed unanimously by committee members present.
- C. **Motion** by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve SHI Invoice #B13849679 in the amount of **\$784.50**. Motion passed unanimously by committee members present.
- D. **Motion** by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve SHI Invoice #B14282094 in the amount of **\$91,786.30**. Motion passed unanimously by committee members present.
- E. **Motion** by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve SHI Invoice #B14675387 in the amount of **\$31,796.40**. Motion passed unanimously by committee members present.
- F. **Motion** by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve Committee Secretary Timecard Feb/March 2022 in the amount of **\$175**. Motion passed unanimously by committee members present.
- G. **Motion** by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve Committee Finance/Budget Timecard Feb/March 2022 in the amount of **9 Hours**. Motion passed unanimously by committee members present.
- H. **Motion** by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve Tucker Library Interiors Invoice #9161 in the amount of **\$1,347.00**. Motion passed unanimously by committee members present.

6. Discussion: Presented to the Committee by Councilwoman Jeanette Blackwell

6.1: Additional BOE Parking and Paving: Councilman Gene Nocera states that they met this week on site with BOE Administration to revisit paving the areas around Beman. The plan is still to do that this summer. There is an issue around the IT building with flooding and if this is a result of a drainage issue created by the parking lot at Beman then it would be at the committee's expense to repair. This is being looked into.

6.2: Recreation Center Update: Councilman Gene Nocera states that construction is making great progress and a contract was signed with the solar plan which is important and a big piece of the puzzle. They are working hard to get staff in the building by May.

6.3: FF&E Casters on Chairs and Lockers: Michael Scott states that the vendor began replacement of casters and are doing it in the evening time and the lockers are expected to arrive before spring break. TSKP is working with O&G on the final installation details.

There is a note to save the date: Beman Middle School Dedication Ceremony May 27, 2022 at 9:30am

7. Motion by Councilman Gene Nocera and seconded by Sheila Daniels to adjourn the meeting at 6:29pm. Motion passed unanimously by committee members present.

Respectfully Submitted,

Erin Thazhampallath
Recording Secretary