

Committee Members

Councilman Gene Nocera Co-Chair
 Councilwoman Jeanette Blackwell Co-Chair
 Councilman Phillip J. Pessina Vice-Chair
 John Giuliano
 Kristy Byrd
 Sheila Daniels
 Stephen Zarger
 Richard Pelletier
 John Phillips
 Theodore Raczka
 Anita Dempsey-White

Committee Staff

Dr. Vazquez Matos; Acting Superintendent
 Marco Gaylord; Director Operations
 Kevin Dion; Director Facilities
 Elise McDermott; Finance and Budget
 Erin Thazhampallath; Secretary

Meeting Minutes*****Online WEBEX*******Woodrow Wilson Building Committee****Monday, April 25, 2022****6:00 P.M**

Members Present: Councilman Gene Nocera
 Councilwoman Jeanette Blackwell
 Councilman Philip J. Pessina
 John Giuliano
 Sheila Daniels
 Richard Pelletier
 Stephen Zarger

Members Absent: Theodore Raczka
 Kristy Byrd
 John Phillips
 Anita Dempsey-White

Staff Present: Kevin Dion; Director Facilities
 Elise McDermott; Finance and Budget
 Erin Thazhampallath; Secretary

Others Present: Joe Vetro; Project Manager, O&G Industries
 Hristo Miljovski, Project Engineer, O&G Industries
 Randall Luther; TSKP
 Mary-Lynn Radych; TSKP

1. Councilman Gene Nocera, Co-Chair calls the meeting to order at 6:08pm.

Motion by Councilwoman Jeanette Blackwell and seconded by Sheila Daniels to amend the agenda to add **5.3 I. RH Lord Invoice #34291 payment in the amount of \$110,628.00 (release of payment for the completion of caster replacement for chairs)** and add Item

6.5 Save the Date Reminder: Beman Middle School Dedication Ceremony May 27, 2022 at 9:30am and to move Item 6. Discussion Items up before item 2 on the agenda.
Motion passed unanimously by committee members present.

Motion by Councilwoman Jeanette Blackwell and seconded by Sheila Daniels to approve the amended agenda. Motion passed unanimously by committee members present.

6. Discussion: Presented to the Committee by Councilman Philip J. Pessina

6.1: Additional BOE Parking and Paving: Councilman Gene Nocera states that this is in the planning stages and should occur this summer under the City Road Bond. The plan is for all of Hunting Hill to be paved with the addition of the small parking area. The surrounding area roads are still being assessed for paving.

6.2: Recreation Center Update: Councilman Gene Nocera states that this is moving along well but because of supply chain issues we expect a 2-4 month delay of when they had envisioned opening up. The new opening would be a more comprehensive opening in the fall.

6.3: FF&E Casters on Chairs and Lockers: There is a balance of **\$110,628.00** due that was being held for the casters to be replaced. Tonight we will be voting on paying that balance. Elise McDermott asks for clarification on who the Vendor is for that payment. TSKP states that the vendor is RH Lord. Sheila Daniels asks if we paid facilities overtime to clean material left on the floors from the old casters and if we should consider a written agreement from RH Lord to pay that incurred additional cost before we release full payment. Kevin Dion states that he is tracking those hours of work by facilities but RH Lord has agreed to cover that cost. Councilman Gene Nocera states that we can revisit the invoice discussion for the casters when we get to item 5.3 I.

6.4: Memorial Park Update (Arbor Day Tree Planting' & Rotary Club Bench Donation): Benches and Tree planting are being discussed and planned. There is a plan for two red maples to be planted this week with the help of Jane Harris from the City.

6.5: Save the date Reminder: Beman Middle School Dedication Ceremony May 27, 2022 at 9:30am

Councilman Philip J. Pessina leaves the meeting at 6:29pm

2. Approval of the Minutes:

2.1: Councilman Gene Nocera calls for a Motion to Approve the Meeting Minutes of March 28, 2022. **Motion** by Councilwoman Jeanette Blackwell and seconded by Sheila Daniels. Motion passed unanimously by committee members present.

3. Public Comments: No Public Comment

4. Construction Updates and Action Items:

4.1 Workflow Status: In Progress

A. O&G Status Update: Joe Vetro; Project Manager presents the monthly summary sheet. Contingency funds available have gone down from \$25,164.00 to \$18,994.00. Middle School Construction is 100% complete with Sitework/Landscaping at 97% complete and Commissioning at 96% complete.

Councilman Gene Nocera states to the committee that all the Items for Approval have been brought before the subcommittee and properly vetted.

- Items for approval against the CM Contingency:

PCO #299	ASI# 109 - Stair 4 Bench Rail	For a total of \$4,980.00
PCO #300	ASI-108 - Tstat Covers	For a total of \$1,226.00
PCO #301	Brick @ Community Center - Capasso Masonry	For a total of \$1,335.00

- Items for approval against the Owners Contingency:

PCO #297	Unsuitable Soil Credit	For a total of -\$15,059.00
PCO #298	ASI-112 - Auditorium Stair Risers	For a total of \$57,557.00

Motion by Councilwoman Jeanette Blackwell and seconded by Richard Pelletier to approve O&G PCO #299, 300, 301 against the CM contingency. Motion passed unanimously by committee members present.

Motion by Councilwoman Jeanette Blackwell and seconded by Stephen Zarger to approve O&G PCO #297,298 against the Owners Contingency for a total of **\$42,498.00**. Motion passed unanimously by committee members present.

B. TSKP Status Update: Mary-Lynn Radych; TSKP states that they are continuing to monitor the punch list items as well as any RFI that comes up. Site work will continue to be monitored as well as it is ongoing.

b. 1. Motion by Councilwoman Jeanette Blackwell and seconded by Stephen Zarger to approve a Change Order/Budget Transfer and Invoice Approval for TSKP Invoice #47 in the amount of **\$3,845.00**. Motion passed unanimously by committee members present.

5. Financial Report:

5.1: Financial Update: Presented by Elise McDermott. Elise McDermott suggests that the committee should vote on an amount for additional TSKP work for the months ongoing. This will streamline the change order process for the City. The Chairs of the committee state that this will be addressed in next month's meeting.

5.2: Action Items: Motion read for approval by Councilwoman Jeanette Blackwell

A. Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve a Purchase Order/Budget Transfer/Invoice #33110 Approval for Martin Moving in the amount of **\$6,317.50**. Motion passed unanimously by committee members present.

5.3: Invoice Approval: Motions read for approval by Councilwoman Jeanette Blackwell

A. Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve O&G Invoice #33 in the amount of **\$402,381.40**. Motion passed unanimously by committee members present.

B. Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve W.B. Mason Invoice #222138304-INV2 in the amount of **\$5,236.50**. Motion passed unanimously by committee members present.

C. Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve Johnson Health Tech Invoices #9002969785 in the amount of **\$68,054.40** and #9003080492 in the amount of **\$162.00**. Motion passed unanimously by committee members present.

D. Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve SHI Invoice #B14681460 in the amount of **\$366,776.00** and #B14755376 in

the amount of **\$20,679.00**. Motion passed unanimously by committee members present.

E. Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve RH Lord Invoice #34603A in the amount of **\$20,166.82**. Motion passed unanimously by committee members present.

F. Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve Environmental Transaction Invoice #121621-C in the amount of **\$4,500.00**. Motion passed unanimously by committee members present.

G. Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve Committee Secretary Timecard March/April 2022 in the amount of **\$175**. Motion passed unanimously by committee members present.

H. Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve Committee Finance/Budget Timecard March/April 2022 in the amount of **6 Hours**. Motion passed unanimously by committee members present.

I. Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve RH Lord Invoice #34291 in the amount of **\$110,628.00 with a 10% hold to be paid upon the reimbursement/or written agreement from RH Lord for additional costs incurred for custodial cleanup**. Stephen Zarger asks for a completion date of the casters being replaced. Kevin Dion states that all the casters have been replaced and completed. Councilwoman Jeanette Blackwell states that staff have indicated no additional complaints now that the casters have been replaced. Motion passed unanimously by committee members present.

7. Motion by Councilman Gene Nocera and seconded by Sheila Daniels to adjourn the meeting at 6:48pm. Motion passed unanimously by committee members present.

Respectfully Submitted,

Erin Thazhampallath
Recording Secretary