

City of Middletown  
Finance & Government Operations Commission Agenda  
Regular Meeting  
Wednesday May 31, 2023 @ 6 pm via WebEx event# 2333 407 8903  
Or dial in: 408-418-9388

Present: Councilman Edward McKeon, Councilwoman Linda Salafia, Councilman Gene Nocera, Councilman Anthony Gennaro, Finance Director Carl Erlacher, Public Health Manager Tanielle Davis, Director of Recreation Catherine Lechowicz, and Executive Director of Finance, BOE Eduardo Miranda

Absent: Councilwoman Meghan Carta

1. Councilman McKeon called the Finance & Government meeting to order and requested a motion to approve the April 26, 2023 minutes. Councilwoman Salafia motioned to approve, Councilman Nocera second; unanimously approved.

2. Public Comments on the Agenda – none

3. Items submitted for discussion:

- **Public Works** – Resolution requesting approval of Sanitation Depreciation Fund funding, totaling \$400,000

A motion was made by Councilman Nocera to approve the Resolution requesting approval of Sanitation Depreciation Fund funding, totaling \$400,000 Councilwoman Salafia seconded; unanimously approved.

The 2022-2023 City of Middletown Sanitation budget included \$400,000 for the Sanitation Depreciation Fund (CNR). The Sanitation Depreciation Fund is used to make purchases of Capital Non-Recurring items such as Dumpsters, Waste Removal Containers, Refuse Trucks and Vehicles.

- **Mayor's Office** –1) Grant Confirmation totaling \$97,500, in State funds, for School Readiness Infant and Toddler Expansion; 2) Grant Confirmation totaling \$19,800, in State Funds, for School Readiness additional program enrollment

A motion was made by Councilwoman Salafia to approve the Grant Confirmation totaling \$97,500, in State funds, for School Readiness Infant and Toddler Expansion; Councilman Nocera seconded; unanimously approved.

Additional Funds received through this Grant will be utilized to enhance the quality of school readiness program by the OEC. The OEC is providing Priority Infant and Toddler Expansion Facility funds to support liaison efforts to monitor programs and enhance program quality.

A motion was made by Councilwoman Salafia to approve the Grant Confirmation totaling \$19,800, in State Funds, for School Readiness additional program enrollment; Councilman Nocera seconded; unanimously approved.

The City is in possession of a State Grant award letter for the total amount of \$2,250,800.00 for the School Readiness Program. The OEC is dedicated to maximizing the number of Connecticut children and families that can benefit from being enrolled in School Readiness and is currently implementing a process for the reallocation of unutilized spaces to districts with identified need and the capacity to increase enrollment. During the process and additional \$19,800 was allowed to the BOE at Snow School.

- **Health Department** – 1.) Grant Confirmation totaling \$500, in local donations, for Kids Health and Safety Day Recreation & Community Services

A motion was made by Councilwoman Salafia to approve the Grant Confirmation totaling Grant Confirmation totaling \$500, in local donations, for Kids Health and Safety Day Recreation & Community Services; Councilman Nocera seconded; unanimously approved.

Vendor donations for the Kids Health and Safety Day on 05/13/2023: Middletown Pharmacy \$250.0, Vecchitto's Italian Ice \$ 250.00

- **Recreation Department-** Grant Confirmation totaling \$41,120, in State Funds, for Summer Enrichment Grant.

A motion was made by Councilman Nocera to approve the Grant Confirmation totaling \$41,120, in State Funds, for Summer Enrichment Grant; Councilwoman Salafia seconded; unanimously approved.

To Provide up to 8 weeks of free summer camp to Middletown residents based on need and referral. This is the equivalent of approximately 120 individual weeks of camp plus aftercare.

- **BOE**– 1.) Grant Confirmation totaling \$726,555.15, in State Funds, for Special Programs additions; 2.) Grant Confirmation totaling \$259,364.63, in State funds, for Cafeteria and Food Services; 3.) Grant Confirmation to reflect ARP IDEA program changes; 4.) Resolution requesting approval to rescind Resolution 33-22 and amend the Snow School PV panel project authorization and funding; 5.) Resolution requesting approval for grant application and project preparation for the Snow School roof replacement project.

A motion was made by Councilwoman Salafia to approve the Grant Confirmation totaling \$726,555.15, in State Funds, for Special Programs additions; Councilman Nocera seconded; unanimously approved.

2325-CT Grown 4 CT kids: \$24,670.00; 2635-School-Based Health Alliance: \$164,000.00; 2721-Special Education: Medicaid: \$42,648.75; 8001- Insurance Receipts:

\$422,580.49; 8003-Workers Compensation Claims: \$25,713.60; 8004-Preschool Program Fees: \$5,012.00; 8009-Maintenance/Rentals: \$2,437.50; 8012-Sale of Electricity: \$10,040.94; 8013-SAMHSA Project Aware Receipts: \$760.00; 8027-Central Office Reimbursement: \$501.54; 8028-MTC Receipts \$8,923.56; 8034-Adult Educ-enrichment: \$8,000.00; 8036-Even Strat family learning program \$98.98; 8039-Adult Education Pearson Receipts \$275.00; 8043-Facilities Refunds \$377.47; 8044-Education Conference: \$8,245.32; 8046-Adult Education Workforce Alliance Receipts: \$2,250.00; 8095-Special Education Revenue: \$20.00. Total Special Programs through 04/12/2023; \$22,388,346.17 Additions \$726,555.15. Total Special Programs through 05/16/2023: \$ 23,114,901.32.

A motion was made by Councilman Nocera to approve the Grant Confirmation totaling \$259,364.63, in State funds, for Cafeteria and Food Services; Councilwoman Salafia seconded; unanimously approved.

2799-Food Services: \$259,364.63. Total Cafeteria/Food Services BOE through 04/12/2023: \$2,232,183.65. Additions: \$259,364.63. Total Cafeteria/Food Services BOE through 05/16/2023: \$2,491,548.28.

A motion was made by Councilman Nocera to approve the Grant Confirmation to reflect ARP IDEA program changes; Councilwoman Salafia seconded; unanimously approved.

2072-ARP IDEA-Public: \$7,000.00; 2073-ARP Idea Non Public: (\$7,000.00). Total Grant Commitments through 02/07/2023: \$7,936,824.16. Additions: \$0.00. Total Grant Commitments through 05/16/2023: \$7,936,824.16.

A motion was made by Councilman Nocera to approve the Resolution requesting approval to rescind Resolution 33-22 and amend the Snow School PV panel project authorization and funding; Councilwoman Salafia seconded; unanimously approved.

On March 7, 2022, the Common Council of the City of Middletown considered and approved Resolution No. 33-22 to add photovoltaic panels to the roof of Wilbert Snow Elementary School. The cost if the project listed in the resolution was incorrect. A Resolution requesting approval to rescind Resolution No. 33-22 and amend the Snow School PV panel project authorization and funding.

A motion was made by Councilman Nocera to approve the Resolution requesting approval for grant application and project preparation for the Snow School roof replacement project; Councilwoman Salafia seconded; unanimously approved.

#### 4. Report

- Transfer of Funds/BOE Transfers
- BOE Grant and Receipts Account Descriptions
- General Fund Appropriations
- City's Investments
- Tax Collector Report

- Professional Services Report
- Monthly Expenditure Summary Report

A motion was made by Councilman Nocera to adjourn the meeting; Councilwoman Salafia seconded; unanimously approved.

**The next regular meeting is Wednesday June 28, 2023 at 6:00 p.m.**

DRAFT