

MINUTES
REGULAR MEETING of the MAYOR'S SAFETY COMMITTEE
June 28, 2024 – 9am
Via ZOOM

The meeting was held via ZOOM and was called to order at 9:00 AM.

In attendance were the following members:

	<u>MANAGEMENT</u>	<u>LABOR</u>
<u>Police Department</u>	Eric Costa Police Chief	Chris Iovene Police Local 1361
<u>Fire Department</u>	David Albert Acting Fire Chief	
<u>Water & Sewer</u>	Joseph Fazzino, Director Terry Spalletta, Deputy Director	
<u>Public Works</u>	Howard Weissberg Acting Director of Public Works	

Other Attendees:

Bobbie Peterson, Chief of Staff; Justin Richardson, Director of Human Resources; Cathy Lechowicz, Director of Recreation & Community Services; Donna Santamaria, Workers Compensation Trust; Mark Wantroba, Acrisure; Kevin Elak, Director of Health; Jennifer Vander Wyk, CIGNA Evernorth Health Coach; Kristin Holden, Benefits & Insurance Coordinator

Minutes:

A motion to approve the minutes of the March 22, 202 meeting was made by Bobbie Peterson and seconded by Cathy Lechowicz. The minutes were approved.

OLD BUSINESS

Confined Space training for the Public Works Department employees has been scheduled for two sessions on Wednesday, July 31, 2024 from 10am to 11:30am and 2pm to 3:30pm. The training will be run by Carlos Rivera at the WCT.

Kevin Elak, Director of Health gave a report on the status of AED machines in City Hall. Eighteen new machines are being purchased and will be added to the buildings which do not have them already. Will be developing a draft policy and procedure for maintenance.

NEW BUSINESS

Donna Santamaria, Senior Loss Control Consultant at The TRUST, gave presentation on “Heat Stress”

Jennifer Vander Wyk, RN, CHC, CIGNA/Evernorth Onsite Health Coach gave updates on the City Wellness Program

Workers’ Compensation Injuries for the period March 1, 2024 to May 31, 2024 were reviewed and discussed with the goal of preventing similar injuries in the future. There were no auto accidents from the same period.

Director of Information Systems Brianna Skowera brought up to the committee the question of who should be notified if someone calls 911 from a city phone and no additional discussion was had on the matter.

The meeting adjourned at 9:45 am.

Kristin Holden
Acting-Risk Manager