

Committee Members

Councilman Gene Nocera Co-Chair
Councilwoman Jeanette Blackwell Co-Chair
Councilman Phillip J. Pessina Vice-Chair
John Giuliano
Kristy Byrd
Sheila Daniels
Stephen Zarger
Richard Pelletier
John Phillips
Theodore Raczka
Anita Dempsey-White

Committee Staff

Dr. Vazquez Matos; Acting Superintendent
Marco Gaylord; Director Operations
Kevin Dion; Director Facilities
Erin Thazhampallath; Secretary

Meeting Minutes

*****Online WEBEX*****

Woodrow Wilson Building Committee

Monday, July 25, 2022

6:00 P.M

Members Present: Councilman Gene Nocera
Councilwoman Jeanette Blackwell
Councilman Philip J. Pessina
John Giuliano
Sheila Daniels
Richard Pelletier
Theodore Raczka
Stephen Zarger
Kristy Byrd
John Phillips

Members Absent: Anita Dempsey-White

Staff Present: Kevin Dion; Director Facilities
Erin Thazhampallath; Secretary

Others Present: Joe Vetro; Project Manager, O&G Industries
Hristo Miljovski, Project Engineer, O&G Industries
Michael C. Scott; Senior Architect, TSKP

1. Councilman Gene Nocera, Co-Chair calls the meeting to order at 6:02pm.

Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Philip J. Pessina to amend the agenda to remove item 5.3 A. O&G Invoice #36. Motion passed unanimously by committee members present.

Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Gene Nocera to approve the amended agenda. Motion passed unanimously by committee members present.

2. Approval of the Minutes:

2.1: Councilman Gene Nocera calls for a Motion to Approve the Meeting Minutes of May 23, 2022. **Motion** by Councilman Philip J. Pessina and seconded by Councilwoman Jeanette Blackwell. Motion passed unanimously by committee members present.

3. Public Comments: No Public Comment

4. Construction Updates and Action Items:

4.1 Workflow Status: In Progress

A. O&G Status Updates and Approvals: Joe Vetro; Project Manager. There is not much to update. There are a few items on the punch list that are being worked on this week and as Kevin Dion presents O&G with additional items they will continue to monitor. Joe Vetro also updates the committee on any water and erosion issues surrounding the building and will present to the committee the solution and cost estimate. For now the cost estimate is approximately \$60,000 for the riprap and approximately \$4,500 for the catch basin. This would be for labor and material against the Construction Contingency.

B. TSKP Status Updates and Approvals: Michael Scott; TSKP states that they are continuing to work with O&G and will submit the digital component monument signs with flat panel displays before the Zoning Board of Appeals. The formal construction sketch will be submitted to O&G for implementation. TSKP continues to track items through the summer break.

The rotary clubs benches are being shipped and coordinated for off loading.

The building school sign for the front of the building is still outstanding pending delivery.

5. Financial Report:

5.1: Financial Update:

5.2: Action Items:

Motion by Councilwoman Jeanette Blackwell and seconded by Councilman Philip J. Pessina to approve a Change Order and Budget Transfer for Utility Communications Quote (additional cameras) in the amount of **\$2,800.00** to include prevailing wage rates. Motion passed unanimously by committee members present.

5.3: Invoice Approval: Motions read for approval by Councilwoman Jeanette Blackwell**A. Removed from Agenda**

- B. Motion** by Councilwoman Jeanette Blackwell and seconded by Councilman Philip J. Pessina to approve TSKP Invoice #49 in the amount of **\$10,442.00**. Motion passed unanimously by committee members present.
- C. Motion** by Councilwoman Jeanette Blackwell and seconded by Councilman Philip J. Pessina to approve Committee Secretary Timecard June/July 2022 in the amount of **4 Hours**. Motion passed unanimously by committee members present.

6. Discussion: Presented to the Committee by Councilman Philip J. Pessina

6.1: Additional BOE Parking and Paving: Councilman Philip J. Pessina states that he has continued to see the north gate open for citizens with disabilities and has not heard that there are any continuing issues with parking and access.

6.2: Recreation Center Update: Councilman Philip J. Pessina states that he did a walk through of the facility and is amazed at the work being done. Councilman Gene Nocera also states that the solar panel work is about 40% complete and work is progressing. The building will be a compliment to Beman Middle School and the entire campus. Sheila Daniels thanks Councilman Gene Nocera for his collaboration in working on the Recreation Center, Pat Kidney Field and Beman Middle School. This collaboration facilitated a clear cohesiveness with no lack in communication. Daniels also emphasizes the necessity for promoting the pool facility for children in the community for swim and rec purposes.

6.3: FF&E Casters on Chairs and Lockers: Kevin Dion states that the casters have no further issues. Summer cleaning is underway and overtime is being monitored and tracked. Some of the cleaning is part of the summer cleaning process and will be absorbed in those hours. No more issues with casters or lockers have been reported.

6.4: Memorial Park Update (Arbor Day Tree Planting' & Rotary Club Bench Donation): TSKP has taken the lead and will continue to keep the committee informed as the benches arrive and are delivered.

Councilman Gene Nocera, Councilwoman Jeanette Blackwell, and Councilman Philip J. Pessina thank the committee for their participation and cooperation toward the success of this project. As the months progress we will continue to keep the committee updated.

7. **Motion** by Councilman Gene Nocera and seconded by Councilwoman Jeanette Blackwell to adjourn the meeting at 7:02pm. Motion passed unanimously by committee members present.

Respectfully Submitted,

Erin Thazhampallath
Recording Secretary