

MINUTES
REGULAR MEETING OF THE MAYOR’S SAFETY and HEALTH COMMITTEE
September 27, 2024 – 9:00AM
Via WebEx

The meeting was held via ZOOM and was called to order at 9:02 AM.

In attendance were the following members:

| | <u>MANAGEMENT</u> | <u>LABOR</u> |
|---------------------------------|---|------------------------------------|
| <u>Police Department</u> | Eric Costa, Police Chief Richard Davis, Deputy Chief Tom Ganley, Training Officer | |
| <u>Fire Department</u> | David Albert Acting Fire Chief | Joseph Bajorski Fire Local 1073 |
| <u>Water & Sewer</u> | Terry Spalletta, Deputy Director | |
| <u>Public Works</u> | Howard Weissberg Acting Director of Public Works | |

Justin Richardson, Director of Human Resources; Cathy Lechowicz, Director of Recreation & Community Services; Carlos Rivera, Workers Compensation Trust; Mark Wantroba, Acrisure; Ramon Burkey, Russell Library; Jennifer Vander Wyk, CIGNA Evernorth Health Coach

MINUTES

A motion to approve the minutes of the June 28, 2024 meeting was made by Justin Richardson and seconded by Joe Bajorski. The minutes were approved.

OLD BUSINESS

Blood Borne Pathogen, PPE and Hazardous Communication training for the Public Works Department employees is in the process of being scheduled for mid-October 2024. The training will be run by Carlos Rivera at the WCT. Kristin is also working on scheduling the 8 hour Confined Space training course for over the winter.

Everyone agreed that it would be good to have international notifications of 911 calls within City Hall and a recommendation should be made to the Mayor. Some buildings already have internal

communications if 911 is called. Kristin will work on getting all of those plans so that there is a list available if there is a question.

On behalf of Kevin Elak, Kristin let the committee know that all of the new AED units that were purchased have been allocated and each City building at least have one unit. There will also be a Middletown Fire Department 2 hour “Hands-Only” CPR training course on Monday, September 30th at City Hall. The training will also included AED training.

NEW BUSINESS

Carlos Rivera, Senior Loss Control Consultant at The TRUST gave a presentation on “Slips, Trips and Falls”

Jennifer Vander Wyk, RN, CHC, CIGNA/Evernorth Onsite Health Coach gave updates on the City Wellness Program

The one MVA that occurred on 6/25/24 was discussed and Acting Fire Chief Dave Albert said that additional training has been done to prevent a similar incident from occurring.

Workers’ Compensation Injuries for the period June 1, 2024 to August 31, 2024 were reviewed and discussed with the goal of preventing similar injuries in the future. It was requested that posters be purchased showing the different stages of poison ivy to be posted in the PW, Parks and W&S buildings. Per Acting Director Howard Weissberg PW will be doing a tail gate training regarding safety related to bulky waste pickup.

The meeting was adjourned at 9:32am with a motion by Joseph Bajorski and seconded by Cathy Lechowicz. The motion passed.

Respectfully submitted by Kristin Holden, Insurance & Benefits Coordinatory/Acting Risk Manager