MINUTES
REGULAR MEETING OF THE MAYOR'S SAFETY and HEALTH COMMITTEE
December 13, 2024 – 9:00AM
Via WebEx

ATTENDANCE

MANAGEMENT		LABOR
Police Department	Eric Costa, Police Chief Richard Davis, Deputy Chief	Nick Puorro & Chris Iovene Police Local 1361
Fire Department	David Albert Fire Chief	Joseph Bajorski Fire Local 1073
Water & Sewer	Joe Fazzino, Director	Michael Trevisan Local 466
Public Works	Howard Weissberg Acting Director of Public Works	Nick LaRosa & Kelly Robinson Local 466

Justin Richardson, Director of Human Resources; Cathy Lechowicz, Director of Recreation & Community Services; Carlos Rivera, Workers Compensation Trust; Mark Wantroba, Acrisure; Ramon Burkey, Russell Library; Jennifer Vander Wyk, CIGNA Evernorth Health Coach; Janet Leonardi, Coordinator of Risk Reductions Programs;

CALL TO ORDER at 9:03am

MINUTES

A motion to approve the minutes of the Setpebmer 27, 2024 meeting was made by Joe Bajorski and seconded by Cathy Lechowicz. No discussion, the minutes were unanimously approved.

OLD BUSINESS

Kristin updated the group on training that has taken place or is scheduled to take place in the coming months; Fire Department, Defensive Driving – will be done over 4 sessions to cover all 4 battalions with the first two in December 2024 and the second two in January 2025 and is being taught by CIRMA; Public Works, OSHA 10 – will be done in two groups in March 2025 and is being taught by Mark Wantroba; Sanitarians in Health Department, Safety around septic test pits – Completed on 11/27/24 by Mark Wantroba.

A motion was made by Joe Bajorski to approve the AED Policy that was drafted by Kevin Elak and seconded by Cathy Lechowicz. Discussion did occur. Motion was unanimously approved.

NEW BUSINESS

Kristin notified the group that there is a new security guard located in the lobby of City Hall. Besides sitting at the desk, the guard does periodic round through the building and grounds. The number to the desk is ext 4815 and the cell phone is (860) 500-0755.

Kristin reported that trainings will be done by the Emergency Management Department in February. At present, there is no policy in place for City Hall, but per Department Head Robert Kronenberger one is in the works. The Library and Rec and Senior Center do have tentative policies, but Rec and the Senior Center are waiting on feedback from Emergency Management. Water & Sewer, Police and Fire do not have written plans in place. The committee is recommending that plans be created.

A motion was made by Joe Bajorski to accept the 2025 meetting schedule of March 28, 2025, June 13, 2025, September 26, 2025, December 19, 2025. It was seconded by Justin Richardson. No discussion and the motion was unanimously approved.

Presentation: "OSHA Most Cited Standards"
Carlos Rivera, Senior Loss Control Consultant, The TRUST

City Wellness Program: Upcoming Events
Jennifer Vander Wyk, CIGNA/Evernorth Health Coach

Workers' Compensation Injuries and at fault MVAs for the period September 1, 2024 to November 30, 2024 were reviewed and discussed with the goal of preventing similar injuries in the future. One PW driver was sent to the defensive driving course being done with the Fire Department. Acting PW Director Howard Weissberg said that a tailgate session will be done on proper lifting techniques. W&S Director Joe Fazzino said that they are working on getting motorized machine to do the mowing at the resevior going forward.

OTHER BUSINESS

It was recommend by Cathy Lecowicz that the City look into Bleeding Conrol Kits to also be placed by the AED machines as well as Stop the Bleed training.

The meeting was adjourned at 9:40am with a motion by Joseph Bajorski and seconded by Cathy Lechowicz. No discussion and the motion passed unanimously.

Respectfully submitted by Kristin Holden, Insurance & Benefits Coordinatory/Acting Risk Manager