

NOTICE OF FUNDING AVAILABILITY
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

**APPLICATION
FOR
CDBG REPROGRAMMED FUNDS**

CITY OF MIDDLETOWN CONNECTICUT

Department of Planning, Conservation, & Development

C O M M U N I T Y D E V E L O P M E N T

Enclosed

1. *Memorandum*
2. *Anticipated Reprogramming Funds Statement*
3. *Instructions and Advice*
4. *2003 Application Form*

CITY OF MIDDLETOWN CONNECTICUT
Department of Planning, Conservation, & Development

C O M M U N I T Y D E V E L O P M E N T

TO: All Interested Parties

FROM: Michiel Wackers
Community Development Specialist

DATE: 2 October 2003

RE: Notice of Funding Availability – CDBG Reprogrammed Funds

Pursuant to the City of Middletown's *Citizens' Participation Plan* and the regulations of the U.S. Department of Housing and Urban Development, the Citizens' Advisory Committee will hold a public hearing to provide citizens and citizen organizations with an opportunity to comment on the use of \$110,271.69 anticipated to be available under the City's Community Development Block Grant (CDBG) entitlement program.

The Citizen's Advisory Committee has approved the amount of \$110,271.69 in Community Development Block Grants Funds to be reprogrammed.

The city is interested in proposals for projects that can do one or a combination of the following:

- Hardcost Rehabilitation and Improvement projects
- ADA Handicapped Accessibility projects
- Direct Homeownership Assistance

The city will only consider any project described above which adheres to the goals and strategies outlined in the city's 5-year *Consolidated Plan of Housing & Community Development*, a summary of which will be included in the grant application. The City of Middletown will accept applications for any project that either demonstrates a public benefit, fulfills an objective of the *Consolidated Plan*, or is otherwise consistent with CDBG program guidelines.

The hearing will be held on Wednesday, November 12th at 5:00 p.m. in the Common Council Chambers of the Municipal Building, 245 deKoven Drive. Each proposal will be granted a ten-minute time slot to present their proposal(5 min.), and be quested by the Committee(5 min.). The Citizens' Advisory Committee of the City of Middletown has established certain requirements for sub-grantees (organizations who would like to receive program funds). Therefore, persons and organizations interested in submitting funding requests and/or commenting on the use of funds should obtain applications which are available in the Community Development Division of the Department of Planning, Conservation and Development, Room 202 of the Municipal Building, or download them from the department's website, at www.middletownplanning.com .

Completed funding requests should be returned to the Community Development Division of the Department of Planning, Conservation and Development for preliminary review no later than 10 AM on Monday, November 3, 2003.

ANTICIPATED REPROGRAMMING FUNDS STATEMENT

Reprogramming Funds

2003 Entitlement (PY 29)

Kidcity / Create Jobs \$ 79,334.54

2002 Entitlement (PY28)

Russell Library/ Phase III Renovation \$ 15,937.15

Little League/ Handicap Access Press Box \$ 15,000.00

\$ 110,271.69

TOTAL
AVAILABLE

\$ 110,271.69

Funding Caps

Maximum available for public service \$0

Maximum available for planning and administration \$0

Minimum restricted to expenditure on LMI activities \$ 99,244.52

Maximum available for slum/blight or urgent need activities \$0

Completing the 2003 (PY29) Reprogramming Sub-grantee Application Form:

Instructions and Advice

1. Please make sure you have received a full and up-to-date application form. Only current and complete application forms will be considered for funding. The application is titled "2003 (PY29) Reprogramming Sub-grantee Application Form" and is six (6) pages in length. **Note:** In addition to the application, you must also submit your signed Statement of Agreement (on page 8 of this packet).
2. If you are not familiar with Middletown's CDBG program, or the CDBG program in general, consider taking the time to familiarize yourself with the following two key documents, available at the DPCD office, the library, or online at www.middletownplanning.com.
 - *City of Middletown Consolidated Plan for Housing and Community Development September 1, 2000 to August 31, 2005*
 - *Community Development Block Grant Program: Guide to National Objectives and Eligible Activities for Entitlement Communities*

CDBG funds are federal money, subject to federal regulations. If you receive CDBG funds, you will have to abide by an elaborate framework of federal laws and regulation, the scope of which ranges from issues of labor to environmental protection. The community development staff for the city is on hand to answer questions and help you navigate through these laws, but the ultimate responsibility lies with you the applicant.

3. Glossary
Understanding the following definitions will make the application process easier for you.

Low and moderate income. Low- and moderate-income persons are defined as persons residing in households with total gross household income at or below the HUD-established moderate income threshold for a household of that size. *If you apply for a grant through the CDBG program that is *not* for "area benefit," you will have to document that the persons benefited by your project are indeed "low and moderate income." The following table is of current income thresholds applicable to the City of Middletown.

Hartford MSA	Family size	1	2	3	4	5	6	7	8
Median Family	Very Low-Income	\$ 14,000	\$ 16,000	\$ 18,000	\$ 20,000	\$ 21,600	\$ 23,200	\$ 24,800	\$ 26,350
Income:	Low-Income	\$ 23,300	\$ 26,650	\$ 29,950	\$ 33,300	\$ 35,950	\$ 38,650	\$ 41,300	\$ 43,950
\$ 66,600	Low/Mod-Income	\$ 37,300	\$ 42,600	\$ 47,950	\$ 53,300	\$ 57,550	\$ 61,800	\$ 66,050	\$ 70,350

Income. Income is defined as any form of financial support received by a person or household including wages, salaries, tips, and commissions; self-employment including proprietorships and partnerships; interest, dividends, net rental income or income from estates and trusts; Social Security, pension, or other forms of public assistance; veterans payments; unemployment compensation; and alimony or child support.

CAC. Citizens' Advisory Committee. This is the city committee, appointed by the mayor, who reviews CDBG applications and makes final funding recommendations to the Common Council and HUD.

CDBG. Community Development Block Grant

HUD. United States Department of Housing and Urban Development

DPCD. City of Middletown Department of Planning, Conservation, and Development

Household. A household is defined as all persons who occupy a single housing unit. The occupants may be a single family, a person living alone, two or more families living together in one unit, or any other combination of related or unrelated persons sharing a housing unit.

Rehabilitation. Rehabilitation is defined as physical improvements to existing housing structures. A minimum of 51% of the units within a CDBG-funded rehabilitation project must be rented or sold to low

and moderate income persons at a rent (inclusive of utilities) or calculated mortgage payment that does not exceed 30% of the adjusted gross household income.

Public facility. A public facility is a structure that is owned or operated by a public or not-for-profit entity and used primarily as a site for the delivery of services to low- and moderate-income persons or the disabled.

4. Your application will be reviewed by staff and members of the Citizens' Advisory Committee and assessed on the merits of criteria described in the "Assessment of Proposals," included on the following pages. Many of the questions in the application, however, are there to translate the projects' content into federal formulas (not to disqualify or disadvantage particular applications), so please answer objectively and candidly.

Assessment of Proposals

Proposals for Reprogrammed funds will be reviewed at a staff level for eligibility, completeness, and consistency with the Consolidated Plan prior to review by members of the Citizens' Advisory Committee (CAC) and Common Council. Please note that staff and CAC review is advisory and that actual funding decisions are made by the Common Council and the US Department of Housing and Urban Development (HUD).

Factors for initial review are as follows:

All Projects.

- _____ 1. Application is complete. If yes = 4 points; if no = 0 points and the application shall be rejected.
- _____ 2. Project meets basic eligibility criteria as established by HUD. If yes = 4 points; if no = 0 points and proceed no further. (Corresponds to Question 4 on the Application.)
- _____ 3. Project clearly benefits primarily Middletown residents. If nature of the project is such that only Middletown residents will be served = 4 points; if not, but applicant makes a case that the concern will be addressed with earmarking = 2; if it seems likely that Middletown CDBG funds will be spent on non-Middletown residents = 0. (Corresponds to Question 6 on the application.)
- _____ 4. Project clearly shows direct or indirect benefit to low/mod persons. Score from 0, 2, or 4, with 4 representing highest direct benefit and 0 representing no benefit. (Corresponds to Question 8 on the Application.)
- _____ 5. Proposed project addresses the needs of groups presumed to be beneficiaries such as the homeless, public housing residents and the handicapped. If yes = 4; if no = 0.
- _____ 6. Project addresses needs, goals, objectives, or strategies cited in the *Consolidated Plan for Housing and Community Development, 2000-2005*. If addresses Specific Objectives and Strategies in the Strategic Plan = 4 points; if addresses Priority Needs and Allocation Priorities in the Strategic Plan = 2 points; if no need addressed = 0 points. (Corresponds to Question 9 on the Application.)
- _____ 7. Cost of proposed project will be shared between CDBG and other sources. Score one point for every *secured* 10% match (must show commitment letters.) (Corresponds to Question 14 on the Application.)
- _____ 8. Likely community impact of the project, relative to its size, is: high = 4 points, medium = 2 points, low = zero points. (Counts for 50% of total score and is derived from the application as a whole.)

Past Program Performance.

* For current or past subgrantees only.

- _____ 1. Past CDBG-funded programs have met performance goals and maintained compliance with all applicable regulations. Score 0, 2, or 4 points. (Corresponds to Question 10a on the application.)
- _____ 2. Organization has secured non-CDGB funding to maintain programs formerly funded with CDBG dollars. Rarely = 0, Sometimes = 2, Consistently = 4. (Corresponds to Question 10a on the application.)

Organizational Capacity.

** For new applicants only.

- _____ 1. Organization has past experience serving low/mod residents of Middletown. Organization primarily serves low/mod Middletown residents = 4 points; organization serves low/mod Middletown residents = 2 points; and organization does not serve low/mod Middletown residents = 0. (Corresponds to Question 10b on the Application.)
- _____ 2. Organization has diverse funding (public, private, foundation, etc.) indicating that it will likely leverage non-CDBG dollars for future support of the proposed project. Score is 0, 2, or 4, with 4 representing compelling diversity and 0 representing no diversity of funding. (Corresponds to Question 10b on the Application.)

The remaining factors will be used to distinguish projects within their funding category.

Public facilities/rehabilitation Projects Only.

- _____ 1. Project is located in a low/mod area benefit eligible blockgroup. If yes = 4 points; if no = 2 points. (Corresponds to Question 5 on the Application.)
- _____ 2. Project appears in compliance with zoning, e.g. maintaining existing use. If yes = 4 points; if no, but special permit or variance may be possible = 2 points; if no and special permits or variances seem unlikely = 0 points and project will not be funded. (Corresponds to Questions 5 and 11 on the Application.)
- _____ 3. Proposal appears to accurately estimate project costs. If yes = 4 points; if “rough” estimate or scope of work unclear = 2 points; if no verifiable estimate is provided or if scope of work is not provided = 0 points. (Corresponds to Questions 10, 17, and Attachment 2 on the Application.)
- _____ 4. Organization has capacity to manage facility/dwelling. If organization has building management plan and provisions for routine maintenance (e.g. maintenance staff, subcontract) = 4 points; if organization has maintenance staff/sub-contract, but no management plan = 2 points; if organization has neither management plan nor maintenance staff/sub-contract = 0 points. (Corresponds to Question 22a on the Application.)
- _____ 5. Organization owns facility or has a lease lasting for at least 10 years from the start of **PY29**. One (1) point for every two (2) years of the lease, or five (5) points for ownership. (Corresponds to Question 22b on the Application.)
- _____ 6. Organization has site control. If currently in control of site = 4 points; if option to control or binder = 2 points. (Corresponds to Question 22b on the Application.)
- _____ 7. Organization maximizes use of space, e.g. space is “programmed” during traditional and nontraditional hours, organization makes space available to neighborhood groups and other non-profits when not in use etc. 4 points if the space is programmed morning, noon, and night, 2 points if, during the time that it's not programmed, it is made available to other groups to use, 0 points if it is neither fully used nor available. (Corresponds to Question 22c on the Application.)

Economic Development Projects.

- _____ Project meets dollars per job ratios as specified in CDBG program regulations. If yes = 4 points; if no = 0 points. (Corresponds to Question 4a on the Application.)

Statement of Agreement

I have read and understand the information about the Community Development Block Grant program contained within the Notice of Funding Availability.

I understand that the intent of the Community Development Block Grant program is to provide decent housing opportunities, a suitable living environment and expanded economic opportunities for low-income persons in Middletown. I further understand that Community Development Block Grant funds have the greatest impact on the community when used for projects that target resources toward specific community needs, involve the active coordination of existing resources and facilitate the leveraging of other non-City resources.

I agree that any and all Community Development Block Grant funds received as a result of this application will be used in a manner consistent with the intent of the Block Grant program and the purposes stated in the attached application for funding.

Signed: _____ Date _____

Name: _____

Title: _____

Agency\Org: _____

CITY OF MIDDLETOWN CONNECTICUT

Department of Planning, Conservation, & Development

Community Development Block Grant (CDBG) Program of the U.S. Department of Housing and Urban Development (HUD)

-- 2003 (PY29) Reprogramming Funds Sub-grantee Application Form--

Please fill out the application completely. Only fully completed applications will be considered for funding. If you require assistance, please call the Department of Planning, Conservation, and Development, Community Development Division, at (860) 344.3425 or E-mail your questions to: munro.johnson@cityofmiddletown.com. Submit 18 copies to 245 deKoven Drive; Middletown, CT 06457

1. Project Title: _____.

2. Organization

Name: _____.

Address: _____.

Contact Person (Name & Title): _____.

Contact Person Telephone Number: _____.

Contact Person E-mail: _____.

3. Brief Description of Proposed Project (you will have opportunity to elaborate with Question #11):

4. Each project must a) meet a HUD-defined national objective, and b) also be a CDBG-eligible activity. A table is available for matching objectives and eligible activities, as is a guide. If you are reviewing this application online, you can link to either of these; otherwise, download them at

our website, or call our office to have them sent to you. The City of Middletown cannot fund ineligible activities.

a. Which *one* of the following national objectives will your proposed project address?

_____ Benefits low & moderate income persons by improving an area in which they live; or
(Please define the area's boundaries and demonstrate [1] that it is a predominantly low income area, and [2] that your project's benefit corresponds to the area's boundaries.)

_____ Benefits low & moderate income persons by improving their housing stock; or
_____ Benefits low & moderate income persons by creating or retaining jobs for them; or
(Please enter number of full-time equivalent jobs to be created or retained here _____)

_____ Benefits a limited clientele of persons directly; or
(You can document that at least 51% are of low & moderate income status)

NA Removes or prevents slums/blight in a generally blighted area; or
(Please define the area's boundaries and demonstrate with photographs and narrative the area's blighted nature and how your project will alleviate those conditions.)

- NA Removes or prevents slums/blight in a particular spot; or
- NA Removes or prevents slums/blight within an urban renewal area for which an urban renewal plan is in effect; or
- Addresses an urgent need where existing conditions pose a serious and immediate threat to the health or welfare of the target community.
(No other financial resources are available.)

b. Listed on Attachment #1 are HUD eligibility types and their associated citations in the Code of Federal Regulations, Title 24. Please indicate which activity and/or subactivity most appropriately describes the proposed project:

Activity Name & Code Number	Subactivity Name & Code Number
_____ Code # _____	_____ Code # _____

Note: If your activity or subactivity relates to PUBLIC FACILITIES (Code #03-, 10, 11, 12, 14, 16, or 17), you must answer question number 22.

5. What is the address where the project activity will take place? _____
 Indicate location(s)/service boundaries type:
 (Check one and identify the location.)
- The project focuses on a particular address(es): _____
(if different from above)
 - The project's benefit is community-wide: _____
 - The project will focus on specific neighborhoods: _____
 - The project will benefit a Census Tract & Block Group: _____
 - Not Applicable: _____

6. If non-Middletown resident clients are to be served with CDBG funds, please indicate what attempts have been made to secure funds from other communities including the amount of the request(s), the date(s) and the entity from which funding was sought. If the activity for which CDBG funds are requested serves non-resident target groups or clients, please note on a separate page the number or percentage of non-residents served, including their place of residence and explain why Middletown CDBG monies should be used to serve them or if -- and how -- (should you receive a grant) the monies will be earmarked for Middletown residents.

7. Indicate which one of the following accomplishment categories best applies to the proposed project and indicate the number of accomplishments anticipated: People, Youth, Elderly, Households (General), Large Households, Small Households, Elderly Households, Businesses, Organizations, Housing Units, Public Facilities, square feet of Public Utilities.

Type of Accomplishments	Number of Accomplishments
_____	_____

8. Over 70% of the City of Middletown's annual block grant program must be used to benefit low and moderate income people. a) Describe the target group(s), of your proposed project, e.g., the poor, moderate income persons unable to afford housing, teenage mothers, the unemployed, the homeless, persons with disabilities, etc. Especially be sure to mention it if the proposed project *primarily* helps:

the homeless? Yes or No If "Yes," how?;

abused children? Yes or No If "Yes," how?;

battered spouses? Yes or No If "Yes," how?;

elderly persons? Yes or No If "Yes," how?;

severely disabled adults? Yes or No If "Yes," how?;

illiterate adults? Yes or No If "Yes," how?;

persons living with AIDS? Yes or No If "Yes," how?;

b) Detail the numbers of beneficiaries expected to be of various ethnic groups and/or races, and of female-headed households. c) Describe how you will recruit proposed project beneficiaries.

9. The City of Middletown has established priority needs and allocations in its 5-year *Consolidated Plan for Housing and Community Development*, on file in the Town Clerk's office, the library, and the Department of Planning, Conservation, and Development, as well as online at www.middletownplanning.com. a) Which designated community need(s) will the proposed project address? b) Explain the problem(s) to be addressed; the magnitude of the problem(s) and how the proposed project will affect the problem(s). c) Please classify your project according to which of the specific Objectives, Strategies, Priority Needs, or other needs in the Plan that it addresses. d) Please reference the page in the *Consolidated Plan* upon which your classification is based.

10. Community Development Block Grant Program Request: \$ _____
 Is this the first CDBG request your organization has applied for? YES _____ NO _____
- a) If **NOT**:
- 1) list on a separate sheet a summary of all other Middletown CDBG applications filed to date, including the year, the project name, the amount applied for, and the amount awarded. Briefly discuss the outcomes of these grants.
 - 2) demonstrate how other source(s) of funding have been leveraged in ensuing years to replace CDBG funding and sustain the project into the future.
- b) If **SO**:
- 1) please relate on a separate sheet your organization's experience serving low/mod income residents of Middletown
 - 2) list other non-CDBG funding sources for the project and/or discuss the likelihood that this grant will leverage non-CDBG dollars for future support of the project.
11. a. Explain the specific goal(s) and objective(s) of the proposed project.
- b. Identify specific activities to be undertaken or services to be provided. Describe what will be done, by whom, how, and where.
- c. Time of performance for activity:
 From _____ To: _____
Note: Funding typically becomes available in the late fall / early winter.
12. Identify the measure(s) by which you will determine the successful outcome(s) of the proposed project. Describe how the proposed project will be managed in terms of oversight, service delivery, staff, documentation, and finances.
13. If your proposal involves any construction activity, do you anticipate changes in size or capacity of pre-existing conditions to a degree in excess of 20%? Please describe the project activity as it relates -- however minimally -- to the environment.
(Note: environmental impacts do not affect the proposal's chances in the selection process.)

14. While one worthy role that CDBG monies play is to fill "gaps" in local community resources, CDBG funding requests which demonstrate the ability to obtain matching or in-kind funds, or otherwise use CDBG funds to leverage other funding sources, are looked upon favorably by the committee. Will other funds be used for the proposed project? _____ Yes or _____ No

If yes, please use the form provided in Attachment #2 (or a similar one of your own making) to show the overall project budget and the places in it that the CDBG funds will be used.

15. Besides grants, loans, or contributions, will the project -- either while underway or upon completion -- charge fees or generate revenue? If yes, please describe.

ANSWER QUESTION 16 ONLY IF YOU ARE REQUESTING FUNDS FOR PROJECT STAFF SALARIES

16. Please complete the budget section in detail including what expenses you are anticipating CDBG funds to pay for.

Administrative Salaries

Position	Weekly Hours	Annual Salary	% Charged to CDBG	CDBG Salary
_____	_____	\$ _____	_____ %	\$ _____
_____	_____	\$ _____	_____ %	\$ _____
_____	_____	\$ _____	_____ %	\$ _____
Total Administrative Salaries:				\$ _____

17. **Non-salary Program Costs** (If you're using Attachment #2, you can skip this item.)

_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____
_____	\$ _____

Total Non-salary Program Costs: \$ _____
 Total Program Costs: \$ _____
 Total CDBG Request : \$ _____

18. Employer I.D. Number: _____ IRS Tax Exempt Number: _____

19. Did you attach a copy of your agency's most recent audit? Yes____ No ____
If not please explain:

20. The Citizens Advisory Committee reserves the right to reject as incomplete, any application not accompanied by an audit report. All audit reports should reflect the complete operations / activities of the applicant agency. The Citizens Advisory Committee may also request periodic status reports of any funded activity.

21. **Supplement for Public Facilities Applicants.** If, on question #5, you entered a Public Facilities activity/ subactivity type, i.e., one with a HUD Code beginning with the Code #03-, 10, 11, 12, 14, 16, or 17, please respond on a separate piece of paper to the following questions regarding maintenance.

- a) Please describe the organization's process for building management, including
 - 1) basic maintenance schedules
 - 2) process for identifying, planning, and prioritizing major and minor repairs
 - 3) how maintenance and repairs are/ will be funded
 - 4) who/what body is responsible for decisions relating to maintenance and repairs
 - 5) and who/what body is responsible for carrying out building management and related tasks. (Organizations having a Building Management Plan in place may submit a copy of this plan in lieu of the narrative described above.)
- b) If the activity relates to a renovation project, please identify
 - 1) the owner of the site and/or building at which renovations are proposed, or,
 - 2) if the site is not owned by the applicant organization, please submit a copy of the owner's written approval of the proposed renovations.
 - 3) If the proposed site of renovations is / will be rented by the applicant, please indicate the term of lease, the expiration date, and whether or not renewal is likely. The CAC reserves the right to see the lease documents.
- c) Finally, please discuss how the facility's space will be programmed with respect to hours of utilization, availability for public usage, and scheduling.

23. I, the authorized representative of the applicant, certify that the information presented in this application is correct to the best of my knowledge and that, if funded, the applicant will comply with all applicable Community Development Block Grant Program requirements.

Signed: _____

By: _____

Title: _____

Date: _____

ALL APPLICATIONS ARE DUE BY 10 A.M. ON NOVEMBER 3, 2003

PLEASE SUBMIT EIGHTEEN (18) COPIES OF THE APPLICATION

AND ONE (1) COPY OF YOUR AUDIT

Attachment #1

CDBG-eligible activities, HUD Codes, and Regulation citation (citations are "Parts" and "Sections" of Title 24 of the Code of Federal Regulations, e.g. 570.201 (a) is 24 CFR 570.201 (a)). Those wishing to ascertain further the eligibility of their activity can find the Code of Federal Regulations online through the HUD website, at the library, or over the counter at the DPCD. Additionally, a matrix for pairing eligible activities with national objectives is online at www.hud.gov/cpd/idis/toolbox/matrix_noc.pdf.

HUD Code	HUD Code Title	Reg Citation	HUD Code	HUD Code Title	Reg Citation
01	Acquisition of Real Property	570.201(a)	05F	Security Deposits	-
02	Disposition	570.201(b)	-	(if HOME, not part of 5% Admin cap)	-
03	Public Facilities & Improvements (Gen)	570.201©	06	Interim Assistance	570.201(f)
03A	Senior Centers	570.201©	07	Urban Renewal Completion	570.201(h)
03B	Handicapped Centers		08	Relocation	570.201(i)
03C	Homeless Facilities	570.201©	09	Loss of Rental Income	570.201(j)
03D	Youth Centers	570.201©	10	Removal of Architectural Barriers	570.201(k)
03F	Parks, Recreational Facilities	570.201©	11	Privately Owned Utilities	570.201(l)
03G	Parking Facilities	570.201©	12	Construction of Housing	570.201(m)
03H	Solid Waste Disposal Improvements	570.201©	13	Direct Homeownership Assistance	570.201(n)
03I	Flood Drain Improvements	570.201©	14A	Rehab;Single-Unit Residential	570.202
03J	Water\Sewer Improvements	570.201©	14B	Rehab;Multi-Unit Residential	570.202
03K	Street Improvements	570.201©	14C	Public Housing Modernization	570.202
03L	Sidewalks	570.201©	14D	Rehab;Other Publicly-Owned Res. Bldgs	570.202
03M	Child Care Centers	570.201©	14E	Rehab;Pub.\Pri.-Owned Commercial\Indus.	570.202
03N	Tree Planting	570.201©	14F	Energy Efficiency Improvements	570.202
03O	Fire Station\Equipment	570.201©	14G	Acquisition Rehabilitation	570.202
03P	Health Facilities	570.201©	14H	Rehabilitation Administration	570.202
03Q	Abused and Neglected Children Facilities	570.201©	14I	Lead-Based\Lead Hazard Test\Abate	570.202
			15	Code Enforcement	570.202©
03R	Asbestos Removal	570.201©	16A	Residential Historic Preservation	570.202(d)
03S	Facilities for AIDS Patients (not operating costs)	570.201©		Non-Residential Historic Preservation	570.202(d)
			17A	CI Land Acquisition\Disposition	520.203(a)
03T	Operating Costs of Homeless\AIDS patients prog.		17B	CI Infrastructure Development	570.203(a)
			17C	CI Building Acquisition, Con. Rehab.	570.203(a)
04	Clearance and Demolition	570.201(d)	17D	Other Commercial\Industrial Improvements	570.203(a)
04A	Clean-up of Contaminated Sites	570.201(d)	18A	ED Direct Financial Assistance to For-Profits	570.203(b)
05	Public Services (General)	570.201(e)	18B	ED Technical Assistance	570.203(b)
05A	Senior Services	570.201(e)	18C	Micro-Enterprise Assistance	
05B	Handicapped Services	570.201(e)	19A	HOME Admin\Planning costs of PJ	
05C	Legal Services	570.201(e)	19B	HOME CHDO Operating Costs	
05D	Youth Services	570.201(e)	19C	CDBG Nonprofit Organization Capacity Bldg.	570.205
05E	Transportation Services	570.201(e)	19D	CDBG Assistance to Institutes of Higher Education	
05F	Substance Abuse Services	570.201(e)	19E	CDBG Operation & Repair of Foreclosed Property	
05G	Battered and Abused Spouses	570.201(e)	19F	Repayments of Section 108 Loan Principal	
05H	Employment Training	570.201(e)	20	Planning	570.205
05I	Crime Awareness	570.201(e)	24A	General Program	-
05J	Fair Housing Activities	-	-	Administration	570.206
-	(CDBG subject to 15% cap)	570.201(e)	21B	Indirect Costs	570.206
05K	Tenant Landlord Counseling	570.201(e)	21C	Public Information	570.206
05L	Child Care Services	570.201(e)	21D	Fair Housing Activities (20%) Admin cap)	570.206
05M	Health Services	570.201(e)	21E	Submissions or Applications for Federal Programs	570.206
05N	Abused and Neglected Children	570.201(e)	21F	HOME Rental Subsidy Payments	
05O	Mental Health Services	570.201(e)	21G	HOME Security Deposits	
05P	Screening for Lead Based	-	21H	HOME Admin\Planning	
-	Paint\Lead Hazards Poison	570.201(e)		Costs of PJ (subject to 10% cap)	
05Q	Subsistence Payments	570.204	21I	HOME CHDO Operating Expenses (subject to 5% cap)	
05R	Homeownership Assistance (not direct)	570.204			
05S	Rental Housing Subsidies	570.204	22	Unprogrammed Funds	

2003 (PY29) Entitlement Sub-grantee Application Form, **Attachment #2**

Project Budget

Expense Items		Fund Source											Remarks:
		Middletown CDBG	Matching Funds		In-Kind Contributions		Revenue	Other Sources					
Item	Amount	Amount	Secured?		Secured?		Amount	Secured?					
			Yes	No	Amount	Yes	No		Yes	No			
Personal Services													
Travel													
General Supplies													
Subcontracts													
Other:													
TOTAL:													

GOALS	OBJECTIVE	STRATEGIES	TOTAL UNITS OR TIMELINE
Affordable Rental Housing	Expand availability	Redevelopment/New Construction	15 Units per Year
Fair Housing	Improve FH Plan	Involve housing activists in inquiries and complaints	Ongoing
Homeownership Opportunities	Help at least 50 families buy homes	Support Down Payment Assistance program Support Habitat for Humanity	8 Units per Year 2 Units per Year
Rehabilitation	Facilitate the rehab of 130 units	Support Residential Rehabilitation Loan Program Support Christmas in April Program Support Housing Partnership Trust rehabs	15 Units per Year 5 Units per Year 20-30 the first year, 10 units each year thereafter
Supportive Housing	Provide housing with support services	Support PILOTS and other scattered site housing Support case management services	10 family units per year, 10 Single units per year Ongoing
Economic Development	Community Revitalization Industrial Development Job Creation	Rehab historic industrial sites Create high-tech center in downtown Rehab historic downtown commercial center Reclaim mixed-use riverfront commercial/recreational sites Continue to attract businesses with incentive programs Continue to support REINVEST loans programs Address infrastructure needs for the Maromas parcel Support job training programs such as Worker Prep Fund JOBS Loan Program	Ongoing Ongoing to 2005 Ongoing to 2005 Ongoing to 2005 3-4 New Businesses per Year 3 Loans per Year Ongoing to 2005 28 Placements per Year 10 Placements per Year
Neighborhood Redevelopment	Removal of Blight Access of Information Services	Support Neighborhood Rebuilders Fund Implement Miller/Bridge Redevelopment Plan Recruit and train community groups in new connectivity potential	Ongoing 1 Phase per Year to 2004 25 community leaders in 5 Years
Transportation	Improve accessibility for elderly and disabled Improve accessibility for low-income to jobs	Continue to improve elderly and paratransit services Continue to support extended hours Continue to evaluate and update services Establish service between Middletown and Meriden Extend routes to Pratt & Whitney site Continue feasibility study of light-rail to Hartford Improve existing infrastructure	Ongoing Ongoing Ongoing Implemented by 2002 2003-2005 2001 Unknown
Rail/Freight Services	Improve services to industrial areas	Provide gap financing for property owners	Ongoing
Special Needs Populations	Get public/commercial facilities up to ADA code Provide safe activities for low-income children Prevent substance use and abuse	Continue providing supervised after-school activities Convert caretaker's house at Highby Reservoir into Ecology Camp Continue to support anti-drug programs	Ongoing Ongoing 30 youth per Summer beginning in 2002
Educational Development	Provide early child development services	Support early education programs for disadvantaged children	Ongoing
Adult Education/Skills Training	Training adults on new technology	Established job training, development and placement program Continue to support traditional adult education programs Give priority status for rehabilitation loans for lead abatement	110 Trainees per Year Ongoing 3 Units per Year
Reduce Incidences of lead poisoning	Facilitate abatement in at-risk housing Continue developing monitoring database	Continue testing children's blood lead levels and education parents	Ongoing Ongoing