

## Water & Sewer Permit Check List

Middletown Water & Sewer Department

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Water and Sewer Permits are available at our office **Monday through Friday from 9am to 4pm**. An appointment for a permit can be scheduled by calling the Water and Sewer Department at 860-638-3516.

Prior to scheduling an appointment to obtain a permit please submit the following information:

- 1.) A copy of the current P-1 or P-7 plumber's license.
- 2.) A copy of the plumber's driver's license.\*
- 3.) Call Before You Dig Ticket Number
- 4.) The address where the work is to be performed.
- 5.) The name and phone number of the property owner.
- 6.) The type of work to be performed (Water service repair or connection, Sewer lateral repair or connection, etc.)

*\*A signed letter granting permission to sign the permit is required if the license holder is not signing. A copy of the designated signee's driver's license is required.*

All information should be submitted via email to [Daniel.Pitsurenko@middletownct.gov](mailto:Daniel.Pitsurenko@middletownct.gov) prior to the scheduled permit appointment.

The charge for Water and Sewer repairs is \$100 which is payable via check made out to City of Middletown Water & Sewer Department. If a new water or sewer connection is required, all connection charges must be paid prior to pulling the permit. Please contact the Water & Sewer Department at 860-638-3516 to determine the connection charge.

When signing permits, the contractor is agreeing to conform to all ordinances, rules, and regulations set forth by the City of Middletown and the WPCA pertaining to this work to maintain, protect, and/or repair all utilities and/or other property disturbed or damaged during the installation of this connection, comply with CGS Chapter 293 (**Call Before You Dig**) requirements, and meet all **OSHA** regulations, including **trench safety** measures under 29 CFR 1926, Subpart P—Excavations.

Permittees installing non-residential services or services 2-inches in diameter or greater also need to follow the General Requirements for Pipe Tapping.