

Nesco, Susan

From: Kozikowski, Marek
Sent: Friday, November 13, 2020 10:51 AM
To: Nigosanti, Tom; Forte, Christopher; 'Guarino, Zachary'
Cc: Smith, Brig; Samolis, Joseph; Nesco, Susan
Subject: RE: Vine and Washington

As I understand it, only the easement will need an 8-24 review.

Please fill out the initial land use application form, which needs to be signed by the Mayor and provide me a narrative paragraph about what the easement is for and why we need to grant it. I don't know what a guy wire is.

I'm working out of the office today but you can take care of that today we can add it to the agenda before we post the agenda.

Marek

From: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>
Sent: Friday, November 13, 2020 10:33 AM
To: Kozikowski, Marek <Marek.Kozikowski@MiddletownCT.Gov>; Forte, Christopher <Christopher.Forte@MiddletownCT.Gov>; 'Guarino, Zachary' <Zachary.Guarino@ct.gov>
Cc: Smith, Brig <brig.smith@middletownct.gov>
Subject: RE: Vine and Washington

Marek,

I've attached the plans the DOT sent me. One is the work they propose to do at the intersection. They are basically creating an intersection with four crosswalks. The second plan is the easement plan. All they need is a small area for a guy wire. It's only 10 square feet and doesn't interfere with anything that exists or that we have planned. I sent the plan to the Complete Streets Committee just to make them aware of the work. They have been concerned about the safety of the Wesleyan students through this intersection.

Tom

From: Kozikowski, Marek <Marek.Kozikowski@MiddletownCT.Gov>
Sent: Friday, November 13, 2020 10:05 AM
To: Forte, Christopher <Christopher.Forte@MiddletownCT.Gov>; 'Guarino, Zachary' <Zachary.Guarino@ct.gov>
Cc: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>; Smith, Brig <brig.smith@middletownct.gov>
Subject: RE: Vine and Washington

What are the details on the easement? Do we have any maps prepared?

The Planning and Zoning Commission is meeting on Wednesday, November 18th due to the holidays this month.

Marek

Marek Kozikowski, AICP
City Planner
Department of Planning, Conservation & Development
City of Middletown, CT
245 deKoven Drive
Middletown, CT 06457
860-638-4842

From: Forte, Christopher <Christopher.Forte@MiddletownCT.Gov>
Sent: Friday, November 13, 2020 9:38 AM
To: 'Guarino, Zachary' <Zachary.Guarino@ct.gov>
Cc: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>; Smith, Brig <brig.smith@middletownct.gov>; Kozikowski, Marek <Marek.Kozikowski@MiddletownCT.Gov>
Subject: RE: Vine and Washington

Hi Zach,

As far as whether the City is ready for this to go on agenda's, I cannot speak to that, so I will defer to Tom, since I know he has been working on this project. I will also defer to Tom on what he will be presenting to the Complete Streets Committee.

When it is ready to get it on the PZC's agenda, you will need to coordinate with Marek Kozikowski, who is our City planner and staff to the PZC. I have cc'd him on this email. You will need to make an application and submit the correct paperwork to get it on the agenda. It will need be approved by PZC before it can go to Council.

Best,
Christopher

From: Guarino, Zachary <Zachary.Guarino@ct.gov>
Sent: Friday, November 13, 2020 9:26 AM
To: Forte, Christopher <Christopher.Forte@MiddletownCT.Gov>
Cc: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>; Smith, Brig <brig.smith@middletownct.gov>
Subject: RE: Vine and Washington

This email was sent by someone outside of the City of Middletown.

Hello Christopher,

Thanks for the information about the City's process of granting an easement. Do you think that given the upcoming Thanksgiving Holiday that a PZC meeting will be able to take place on 11/25? I appreciate the clarification about the Complete Streets Committee, I wasn't sure what role they had in the process. Will they have any additional input or will Tom just be notifying them?

So at this point is the City comfortable with the project to put in on the agenda or are there any other concerns or issues? There isn't a whole lot of time on this file given they want to start the work in spring 2021. I've been given a due date for 12/4/20, but based on the information you provided about the City's process, I'll bring it back to my supervisor when I have your answer about the upcoming PZC and Common Council meeting and see what I can do.

Thanks,

Zach

Zachary Guarino
Connecticut Department of Transportation
Division of Rights of Way
2800 Berlin Turnpike
Newington, CT 06131

Phone: (860) 594-2573
Fax: (860) 594-2494
E-Mail: zachary.guarino@ct.gov

From: Forte, Christopher <Christopher.Forte@MiddletownCT.Gov>
Sent: Thursday, November 12, 2020 3:58 PM
To: Guarino, Zachary <Zachary.Guarino@ct.gov>
Cc: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>; Smith, Brig <brig.smith@middletownct.gov>
Subject: RE: Vine and Washington

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Zach,

Just a correction on my email below, our complete streets committee does not need to approve the easement as a formal part of the process, we were just notifying them that it was happening.

The PZC and Common Council requirements outlined below need to be followed before the City can grant an easement. Let me know if you have any questions or would like to discuss.

From: Forte, Christopher
Sent: Thursday, November 12, 2020 3:12 PM
To: 'zachary.guarino@ct.gov' <zachary.guarino@ct.gov>
Cc: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>; Smith, Brig <brig.smith@middletownct.gov>
Subject: RE: Vine and Washington

Hi Zach,

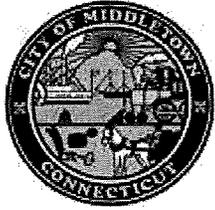
Tom has informed me that this project will first need to be approved by the complete streets committee. In the meantime, I wanted to let you know our general process for approving an easement.

In order for the City to approve an easement, it will need to get on the agenda for the Planning and Zoning Commission for an 8-24 review, which meets the second and fourth Wednesday of each month. If it receives a favorable recommendation, it will then need approval from the common council, which meets the first Monday of each month.

Christopher J. Forte
Assistant General Counsel
Office of the General Counsel
City of Middletown
245 deKoven Drive
Middletown, CT 06457

(860) 638-4820 tel
(860) 638-1920 fax
E-mail: Christopher.Forte@MiddletownCT.gov

pronouns: he, him, his



From: Guarino, Zachary <Zachary.Guarino@ct.gov>
Sent: Thursday, November 12, 2020 9:32 AM
To: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>
Subject: RE: Vine and Washington

This email was sent by someone outside of the City of Middletown.

Hello Tom,

Has there been any feedback from the Complete Streets Committee or from your office on the proposed acquisition?

Thanks,

Zach

Zachary Guarino
Connecticut Department of Transportation
Division of Rights of Way
2800 Berlin Turnpike
Newington, CT 06131

Phone: (860) 594-2573
Fax: (860) 594-2494
E-Mail: zachary.guarino@ct.gov

From: Guarino, Zachary
Sent: Tuesday, November 3, 2020 8:51 AM
To: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>
Subject: RE: Vine and Washington

Good Morning Tom,

I know you mentioned you'll be forwarding the information along to the Complete Streets Committee. Do you know if there is a day I can expect a response? I'm not sure if it's a committee that only meets once a month. Also in general what is the procedure for approval of the easement if for example the committee approves the proposed acquisition. I'd just like to have a general time line to report back if my supervisor asks about the file.

Thanks,

Zach

Zachary Guarino
Connecticut Department of Transportation
Division of Rights of Way
2800 Berlin Turnpike
Newington, CT 06131

Phone: (860) 594-2573
Fax: (860) 594-2494
E-Mail: zachary.guarino@ct.gov

From: Guarino, Zachary
Sent: Monday, October 26, 2020 10:59 AM
To: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>
Subject: RE: Vine and Washington

Good Morning Tom,

I just got a response back from our traffic engineers.

Traffic Engineering offers the followings responses to each of the items mentioned by the City:

- Sidewalk is proposed to connect the two ramps on the southeast corner.
- The City can pursue sidewalk connecting to Washington Street under an encroachment permit. The other anticipated work mentioned (moving utility pole, signs, etc) and associated coordination would also be the responsibility of the City at that time. This work is outside the scope of the current signal upgrade project.
- An easement is being pursued for the guy wire on CL&P #3459 as it is related to offsetting the proposed signal span. The existing guy wire on the utility support pole further south is not related to the signal project.

Please let me know if you need any additional information or have something you want me to forward along to the engineers.

Thanks,

Zach

Zachary Guarino
Connecticut Department of Transportation
Division of Rights of Way
2800 Berlin Turnpike
Newington, CT 06131

Phone: (860) 594-2573
Fax: (860) 594-2494
E-Mail: zachary.guarino@ct.gov

From: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>
Sent: Friday, October 23, 2020 2:46 PM
To: Guarino, Zachary <Zachary.Guarino@ct.gov>
Subject: RE: Vine and Washington

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Zach,

After reviewing your plan, I have a few questions and some suggestions.

It appears that you will be constructing new handicap ramps at all 4 corners, and both directions at each corner. Is there going to be a sidewalk constructed between the two ramps on the southeast corner? If not, we would request that one be placed between the two ramps.

We would like to continue the sidewalk along the easterly side of Vine Street all the way to Washington Terrace, then installing a crosswalk to get to the sidewalk on the south side of Washington Terrace. In order to do that, the support pole for CL&P 508 would need to be moved back a minimum of 21". Signs on that side of Vine Street would also need to be moved behind the sidewalk.

The guy for the support pole is located within the park area. Do you have an easement for this guy? If not, include it in this request.

If you would respond to this email, I will forward it to our Complete Streets Committee for review.

Tom

From: Guarino, Zachary <Zachary.Guarino@ct.gov>
Sent: Friday, October 23, 2020 9:22 AM
To: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>
Subject: RE: Vine and Washington

This email was sent by someone outside of the City of Middletown.

Good Morning Tom,

Thanks for making contact with me. I'll forward this information along to the project coordinator to have him let our engineers know. Attached you'll find the property map and traffic control plan of the intersection of U.S. Route 66, Route 3 and Vine Street. I had sent a physical package to the Mayors office, have you been able to get ahold of that? Please let me know if you need any additional information.

Thanks,

Zach

Zachary Guarino
Connecticut Department of Transportation
Division of Rights of Way
2800 Berlin Turnpike
Newington, CT 06131

Phone: (860) 594-2573

Fax: (860) 594-2494

E-Mail: zachary.guarino@ct.gov

From: Nigosanti, Tom <Tom.Nigosanti@MiddletownCT.Gov>

Sent: Friday, October 23, 2020 8:43 AM

To: Guarino, Zachary <Zachary.Guarino@ct.gov>

Subject: Vine and Washington

EXTERNAL EMAIL: This email originated from outside of the organization. Do not click any links or open any attachments unless you trust the sender and know the content is safe.

Zac,

We have been looking at this intersection with our Complete Streets Committee to try to improve the safety for the Wesleyan students that cross this intersection. The attached plan is just a concept, but whatever we come up with will need DOT involvement and approval. If you have a sketch of what you propose to do, please send it to me so I can determine if there will be any conflict with what we propose to do at that intersection.

Thomas Nigosanti
City Engineer
860-638-4862