

Benjamin Florsheim
Mayor

Erik M Costa
Chief of Police



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Middletown POLICE DEPARTMENT

*"To proudly serve in partnership with the community through a commitment to
Excellence, Professionalism and Integrity."*

You must submit the following information for your application to be accepted:

1. A COMPLETED, SIGNED and **NOTARIZED** APPLICATION FORM.
2. One of the following: Original Birth Certificate, Passport or Proof of American Citizenship. **(Original documents will be copied and returned to you).**
3. A certificate of competency from an NRA Certified Handgun Instructor, an NRA Home Safety Instructor, a Police Firearms Instructor, or Gun Club Officer who attests to your competence with a handgun. **(Original documents will be copied and returned to you).**
4. Proof of Middletown Residency, i.e., Driver's license (with current address), tax document or utility bill.
5. A recent color photograph (head and shoulders) at least 2"x 2". (Passport photo not required).

**Note: PRIOR TO YOUR APPOINTMENT, YOU MUST "PRE-ENROLL" ONLINE
USE SERVICE CODE 4C40-CE64 AND PAY VIA CREDIT/DEBIT, PRINT THE CONFIRMATION PAGE
AND BRING IT TO YOUR APPOINTMENT**

Pre-Enroll Here: <https://ct.flexcheck.us.idemia.io/CCHRSPreEnroll/>

Once you have completed all of the above steps you can schedule an appointment to have the documents reviewed and fingerprints taken.

Schedule your appointment here:

<https://app.squarespacescheduling.com/schedule.php?owner=26295267>

NOTICE: When the 60 day temporary permit is issued at MPD Headquarters the following fee will be collected.

EXACT CASH or **MONEY ORDER** in the amount of **\$70.00** made out payable to the "Middletown Police Department".

WE CANNOT ACCEPT INCOMPLETE APPLICATIONS!

