



City of Middletown

BUILDING DIVISION

245 DeKoven Drive, Middletown, CT 06457

TEL: (860) 638-4870 FAX: (860) 638-1970

Requirements for Basement Remodel/Finishing

Please bring in a set of scaled plans of the ENTIRE basement, with room layouts labeled & planned uses of the new rooms and existing spaces. Include the following information:

Location of work: _____

1. Stair width above handrail _____.
2. Stair width below handrail _____.
3. Headroom on stairway _____.
4. Riser height _____.
5. Tread depth _____.
6. Type of framing to be used (metal, wood, basement system, etc.) _____
7. Insulation value and type _____
8. Lowest finished ceiling height _____. (A) Height under lowest beam, pipe, duct or other obstruction after ceiling finishes installed _____.
9. Sleeping rooms proposed? (Circle one) YES or NO
10. Total square footage of entire basement _____.
11. Type of heat source to be used for space _____
12. Input BTU's on a furnace or boiler (if gas or oil) _____.
13. Input BTU's on hot water heater (if gas or oil) _____.
14. Input BTU's on clothes dryer (if gas) _____.
15. Do you have a wood fireplace or stove in basement? (Circle one) YES or NO
16. Do you have gas fired heaters or fireplaces in basement? (Circle one) YES or NO