



**City of Middletown**  
**Poet Laureate of Middletown, CT**  
Guidelines FY25



**Qualifications:**

- Nominees must be at least 18 years of age at the time of their appointment.
- The Poet Laureate must have a strong desire to be actively engaged in the community by performing their own work and/or by sharing their own work and talent with the public.
- Poets may self-nominate or be nominated by a Middletown resident.
- Nominees may not be a Middletown Commission on the Arts (MCA) Commissioner or Staff.
- Nominees must be full-time Middletown residents for at least one year prior to the nomination date.
- Nominees must be experienced in the field of poetry and able to fulfill the required duties of the position.

**Poet Laureate Opportunities:**

- A reception in their honor.
- Promote awareness and public appreciation of poetry in the City of Middletown.
- Promote at least one public event per year or as requested by the Mayor, City Council or the MCA.
- Represent Middletown within the Connecticut Coalition of Poets Laureate.

**Terms of Service:**

- The City Poet Laureate will serve for a term of 3 years and must maintain Middletown residency during their term.
- The Poet Laureate will engage as a nonvoting member of the MCA.

**Selection Criteria:**

- Samples of the poet's work in print or online; or otherwise recorded performances.
- Demonstration of the capacity to foster public appreciation of and participation in poetry through readings, public/online presentations and/or teaching in diverse communities.
- A resume or CV.
- A completed application as put forth in the Call for Nominations.

**Review Process:**

A review panel will be formed by members of the MCA and a peer panel of poets and literary professionals. The panel will review, determine, and make recommendations to the Mayor for appointment. The MCA reserves the right to revoke the tenure of the Poet Laureate if they fail to fulfill their duties.

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