

MEMORANDUM

To: Linda Bettencourt
Town Clerk

From: Geen Thazhampallath
Director of Parking

Welles Guilmartin,
Chairman PAC

Re: Schedule of 2018 Meetings for the Parking Advisory Committee

Date: January 12, 2018

Please accept this correspondence as official notification of the Parking Advisory Committee's regular meeting schedule for calendar year 2018.

The committee will be meeting on the 3rd Tuesday of every month at **5:30 PM** in **City Hall RM 111 (the Parking Office)** unless otherwise specified through formal notification to your office prior to a particular meeting. The meeting dates for 2018 are as follows:

- January **No Scheduled Meeting**
- February 20, 2018
- March 20, 2018
- April 17, 2018
- May 15, 2018
- June 19, 2018
- **July No Scheduled Meeting**
- August 21, 2018
- September 18, 2018
- October 16, 2018
- November 20, 2018
- **December No Scheduled Meeting**

Thank you in advance for your attention to this matter.